

## Training for Councillors – Course Content

### Briefing on Planning for Councillors – One day introductory session

- Introduction:
  - The Government's agenda for planning
  - The purpose of the statutory system
  - Planning law and policy – the basic framework
- Development control – some basic considerations:
  - What is development?
  - When is planning permission needed?
  - Types of planning permission
- Development control: the decision making process – This will be based on a simple case study, considered separately in sub groups. Each group will discuss the issues raised, focusing on delegation to officers / committee consideration, consultations and notifications, officer reports, what is / is not a 'material consideration'?
- Planning policy at the local level - A short presentation and discussion on the key elements of the new Development plan system. To include the Leeds context and our interpretation of planning and local guidance.
- Development control: making the decision - approvals, refusals and appeals. This will be based on the case study.
- Questions and answers
  - Issues and questions raised by Members (not covered elsewhere on the agenda)
- Summary and conclusions:
  - Where do councillors fit in?
  - The role of councillors in development management and control
  - Being effective as a councillor

### **Briefing on Planning for Councillors – 2 X half day advanced session**

- Introduction:
  - The Government's agenda for planning
  - The Planning and Compulsory Purchase Act 2004
  - The role of PPG and PPS
  - Setting the context: PPS1 'Delivering Sustainable Development'
  
- PPS Update
  - Already approved / drafted – PPS6, 7, 9, 10, 11, 12, 22, 23 and 25
  - In the pipeline
  - Implications for the Council
  
- PPS3 Housing
  - Objectives
  - Housing and planning policy
  - Managing delivery and development
  - Density
  - Designing in quality

To be considered with short case studies.
  
- Summary:
  - Main issues
  - Future developments in policy
  - Action points

**Briefing on Licensing and Regulatory Issues for Councillors – half day session**

- Introduction to Licensing and Regulatory Panel
- Taxi / private hire licensing issues

**Briefing on Licensing Legislation for Councillors on Licensing Committee – half day session**

- Licensing Act 2003
- Gambling Act 2005

**Briefing on Governance and Conduct for all Regulatory / Licensing Panel Members – half day session**

- Conflicting roles and their resolution
- Duty to Rate Payer/Council
- Lobbying from applicants/objectors
- Avoiding judicial review
- Bias, decision making, interests etc